



4850 Spartan Drive  
Denton, TX 76207

Dear School Administrator,

Please accept this letter as my written request for a transfer to US Flight Academy in Denton, Texas whose contact information is listed below. Although I have received a benefit from your school I feel that in my current position this school can better serve my specific needs. I would also like to request a full refund of the remaining balance in my account. If a direct refund is not possible, please transfer my account to US Flight Academy so that I may use it to further my training. Please call U.S. Flight Academy when you start the transfer process. Thank you in advance for your cooperation.

Thank you,

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US Flight Academy phone#: (940) 383-2484

Email: [fly@usflightacademy.com](mailto:fly@usflightacademy.com)

